

Your Name  
Your Address  
Your Telephone Number  
Your Email Address  
Date

Dear Neighbour

The Residents Association recently held a meeting at which the Neighbourhood Watch Administrator for Nottinghamshire Police explained what was required to set up a Neighbourhood Watch Scheme.

I would like to set one up for numbers .....in our road for which I volunteer to be the co-ordinator and attend the monthly meetings of the Community Group where all co-ordinators for the schemes in Wilford will discuss progress and issues.

On the advice of the Administrator, I have limited the invitations to be part of the scheme to the addresses above because this is manageable number for me to distribute information to and is also a manageable number of houses for us as a group to keep an eye on. Of course, if any of our neighbours along the street would like to "join in" they can set up their own scheme just as easily.

**What will I do?**

I shall be the point of contact for Nottinghamshire Police for any information that they want passed on to residents. This could be advance warnings about rogue builders in the area, for example, or a reminder to lock doors and windows at night as the warmer weather approaches. This information will be sent to me by email and I shall pass it on to you, either via email if you have it, or on paper.

I shall also be your first point of contact if there is any information (such as suspicious activity) that you want passing on to the Police. Of course, this is not a replacement for reporting crime taking place at that moment – you should always contact the Police directly for this.

**What will you need to do?**

Firstly, if you want to be part of this neighbourhood watch, please complete the form below and return it to me as soon as possible. **None of these details will be passed on to anyone else.**

Secondly, as you probably do already, keep an eye on your neighbours property and the surrounding area. If you see any suspicious activity, that you think I should notify the Neighbourhood Watch Administrator, other neighbours or other Neighbourhood Watch co-ordinators about, please let me know.

I hope to hear from you soon.

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Name:

Address:

Telephone:

Email Address

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